

**Enterprise IT Financial Workgroup (EITFW)**  
**Minutes**  
**December 19, 2019**  
**1:00 p.m. to 2:00 p.m.**  
**Cogswell Building Room 151**

**Members Present:**

April Grady, CFO-Chair	Samantha Cooley, HHS
Cindy Trump, AGR-Vice Chair	Tricia Greiberis, DNR
Christie Breland, DOR	

**Member SKYPE Attendees:**

Errolyn Lantz, GOV	Lisa Mader, JUD
Jennifer Alger, ART	Mike Bousliman, MDT

**Guests Present:**

Linda Kirkland, SITSD	Tina Engel, DOA
Tawnia Schedel, SITSD	Kari Hahn, SITSD
Daniel Donithan, SITSD	Annie Murdock, SITSD
Kevin Hammond, SITSD	Audrey Hinman, SITSD
Kreh Germaine, DNR	

**Guest SKYPE Attendees:**

Mike Cochran, DOJ	Jackie Luhrsen, DOJ
Christie Magill, SITSD	Cassandra Scheuer, DLI
Pete Brustkern, SITSD	Manual Soto, DOR
Nate Thomas, DOJ	Erin Fashoway, MSL
Butch Huseby, DOJ	Jamie Wattnem, SOS

**Welcome**

- (00:00:01) Recording Announcement, CIO Support Staff
- (00:00:59) Chair Remarks, April Grady
  - (00:01:00) Introductions
  - (00:01:35) April Approved the November 21, 2019 minutes

**Business**

- (00:01:46) ServiceNow – April Grady
- (00:03:45) Network Access Billing – Daniel Donithan
- (00:24:20) Rate Setting – Kari Hahn
- (00:30:30) Bill of IT – April Grady
- (00:30:57) Policy and Procedures – April Grady
- (00:31:50) Source Code Repository – Audrey Hinman

**Standing Reports**

- (00:42:26) State IT Esri Contract Subgroup, Erin Fashoway, None Reported
- (00:42:40) Grant Management Software Subgroup, Tawnia Schedel

**Discussion**

- (00:47:44) Member Forum,
- (00:00:00) Public Comment, None Reported
- (00:00:00) Future Agenda Topics, None Reported

**Adjournment (00:58:25)**

- Next Meeting  
January 23, 2019  
1:00 p.m. to 2:00 p.m.  
Cogswell Building Room 151

The Department of Administration will make reasonable accommodations for persons with disabilities who wish to participate in public meetings. Contact CIO Support Staff five business days prior to the meeting if you require accommodations. Reach CIO Support Staff at (406) 444.2700, [CIOsupportStaff@mt.gov](mailto:CIOsupportStaff@mt.gov), or fax (406) 444.2701.

Meeting information is located at <http://sitsd.mt.gov/Governance/Boards-Councils/EITFW>.

This meeting will follow open meeting rules, MCA 2-3-203.

Revised February 12, 2019